



ILLINOIS

Rod R. Blagojevich, Governor

DEPARTMENT OF CENTRAL MANAGEMENT SERVICES

Maureen O'Donnell, Acting Director

MEMORANDUM

TO: Curt Smith, CIO, Illinois Department of Revenue

FROM: Doug Kasamis, Acting Deputy Director, CMS / BCCS

DATE: October 12, 2007

SUBJECT: Termination of Service Level Agreement

At the June 20, 2007 Consolidated CIO Meeting, I announced that BCCS will be terminating the Service Level Agreements (SLA) in place between CMS and each of the consolidated Agencies. The SLAs served as an interim solution to document agency specific services during the early stages of the consolidation. During the past few months we have made the transition to enterprise services which are standard across all agencies. As part of this transition, we have introduced the Service Catalog and monthly performance reports which collectively provide a list of the available enterprise services, rates, service expectations, and recurring performance reports.

Section 11.1 of the SLA provides for termination after initial agreement term as follows: "This agreement commences on the Commencement date for an initial period ending June 30, 2005. Thereafter, upon written agreement between the Client (Revenue) and Supplier (CMS), the Agreement will be renewed annually for successive one-year periods running from July 1, to June 30 unless notice of termination is received 30 days before such annual expiry date."

This will serve as written notice that the existing SLA between the Department of Central Management Services (CMS) and the Illinois Department of Revenue is terminated pursuant to Section 11.2, referenced above, as the Client and Supplier never mutually agreed in writing to extend the term of the original Agreement beyond June 30, 2005.

In the alternative, this will serve as 30 days written notice that CMS does not intend to extend the agreement beyond the current term, to the extent that Client and Supplier determine that the Agreement was in fact renewed notwithstanding the absence of written agreement between the parties to do so following the initial term.

As a result, the SLA is either currently no longer in effect, or will be terminated at the end of the current term pursuant to this written notice. Termination of the SLA will not impact the services that CMS will continue to provide to the Illinois Department of Revenue going forward.